

Health and Wellbeing Board minutes

Minutes of the meeting of the Health and Wellbeing Board held on Thursday 26 May 2022 in The Oculus, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF, commencing at 2.00 pm and concluding at 3.45 pm.

Members present

Cllr A Macpherson (Chairman), N Macdonald (Vice-Chairman), Dr R Bajwa, J Baker, Cllr S Bowles, Cllr A Cranmer, M Gallagher, Cllr Z Mohammed, R Nash and Dr J O'Grady

J Boosey, G MacDonald, H Mee, P Miller, M Powls, D R Sawhney, S Taylor and J Tate

Agenda Item

1 Welcome

The Chairman, Councillor Angela Macpherson, Deputy Leader and Cabinet Member for Health and Wellbeing, welcomed everyone to the Health and Wellbeing Board (HWB) meeting.

The Chairman stated that it had been announced at the full council meeting on 18 May 2022 that she would remain as the Deputy Leader and Cabinet Member for Health and Wellbeing which meant that she would continue as Chairman of the HWB and that Neil Macdonald, Chief Executive Officer (CEO), Buckinghamshire Healthcare NHS Trust (BHT) would remain as the Vice Chairman in accordance with Buckinghamshire Council's (BC) constitution and the HWB Terms of Reference.

2 Apologies

Sally Taylor, Senior Democratic Services Officer, advised that apologies had been received from Dr Nick Broughton, CEO, Oxford Health NHS Trust; Dr James Kent, Executive Lead of the Buckinghamshire, Oxfordshire and Berkshire West (BOB) Integrated Care System (ICS); Zoe McIntosh, CEO, Healthwatch Bucks; Gill Quinton, Corporate Director, Adults and Health, BC; Robert Majilton, Deputy Chief (Accountable) Officer, Clinical Commissioning Group (CCG); Katie Higginson, CEO, Community Impact Bucks; Dr Karen West, Clinical Director for Quality and Integration, CCG and Dr Sian Roberts, Clinical Director, Mental Health, Learning Disabilities and Dementia, CCG.

There had also been a change in membership as at the full council meeting on 18 May 2022, Councillor Zahir Mohammed was confirmed as the Deputy Cabinet Member with responsibility for Public Health and, therefore, would replace Councillor Carl Jackson on the Board.

Dr Juliet Sutton had retired and was no longer a member of the board.

Grant MacDonald, Managing Director for Mental Health, Learning Disabilities and Autism, attended as a substitute representative for Oxford Health NHS Foundation Trust.

3 Announcements from the Chairman

The Chairman proposed the following changes to the membership for agreement and ratification by the HWB:

- Dr Rashmi Sawhney, Clinical Director for Health and Inequalities, to become a new member of the HWB.
- Matt Powls, Executive Place Director, Buckinghamshire, Oxfordshire and Berkshire West Integrated Care System to replace Dr James Kent.
- David Walker, Chair of Oxford Health NHS Foundation Trust to replace Dr Nick Broughton.

The Chairman thanked Councillor Carl Jackson and Dr Juliet Sutton for their hard work and contributions to the HWB; and added that BHT had agreed to provide clinical cover to ensure the children and young people area was represented.

The Chairman also thanked Jenny Baker, OBE, Chair, Healthwatch Bucks for her work representing the voice of the residents and patients in Buckinghamshire.

Resolved: The HWB **agreed** and **ratified** the changes listed above.

4 Declarations of Interest

There were no declarations of interest.

5 Minutes of the previous meeting

Dr Raj Bajwa, Clinical GP Chair, CCG, requested that a change be made to item 10 on page 12 of the agenda pack. The sentence beginning 'Before the pandemic' be changed to read 'Before the pandemic, more than 80% of contacts were face to face which did not always meet GP patients' needs....'

Resolved: The minutes of the meeting held on 18 November 2021 were **agreed** and signed by the Chairman, subject to the amendment being undertaken.

6 Public Questions

There were no public questions.

7 Healthwatch Bucks - The Quarterly Review

Jenny Baker, Chair, Healthwatch Bucks, advised that her nine year period of being Chair was ending in July 2022. A selection process had been carried out and it had been agreed that Peter Miller would become the new Chair.

P Miller stated that he was delighted to take on the role and provided a brief personal and professional background and added that he felt his commitment to the

'patient voice' fitted with Healthwatch Bucks.

J Baker referred to the report in the agenda pack and added the following:

- There were currently no collective strategic priorities across the five Healthwatch areas in the ICS. However, a layer of work was being undertaken in terms of the ICS and the developing strategies.
- The five Healthwatch teams had met several times with the ICS lead, Catherine Mountford, to help inform the Communication and Engagement Strategy.
- Work had also been carried out on a memorandum of understanding (MOU) and other agreements for working with the ICS.
- The local Healthwatch teams were beginning to work together but were strapped by diminishing funding. There was a conflict of interest of how much resource could be put into working at an additional and higher level i.e. the ICS.

It was noted that there was a role for the HWB in supporting Healthwatch Bucks, particularly the Voluntary, Community and Social Enterprise (VCSE) by amplifying their messages. The Chairman also agreed that the HWB website could promote the work of Healthwatch Bucks.

Action: J Boosey

The Chairman wished Jenny well on behalf of the Board.

8 Integrated Care Partnership

The Chairman welcomed Matt Powls, Interim Executive Director, Place, BOB. M Powls advised that he had seen good examples of integrated working and the Integrated Care Board (ICB) would be a catalyst in driving further partnership work. He also acknowledged that it was critical for residents and patients to have a voice and emphasised that the ICB would delegate elements of decision making to Buckinghamshire Place who would have an opportunity to say what was right for its population. The Chairman stated that she would prefer a 'bottom up' approach and that key issues should be fed into the ICB. M Powls agreed that it would be a two-way dialogue as Place and the HWB understand the issues in Buckinghamshire and can feed them into the ICB.

Another key element was the Integrated Care Partnership (ICP) Strategy which was in development stage; M Powls stressed that it was critical that the HWB priorities and the Joint Strategic Needs Assessment (JSNA) fed into the strategy and suggested coming back and talking about the strategy at a future meeting.

The following key points were raised in discussion:

- The Chairman raised that there was concern over the Local Authority (LA) representation in relation to the NHS representation and highlighted that it was important to have parity of esteem. A question mark remained over the

democratic representation and a potential democratic deficit due to the number of LAs across the Buckinghamshire, Oxfordshire and Berkshire West (BOB) area.

- Dr Jane O’Grady, Director of Public Health (DPH), explained that the DPHs across BOB were working with Amanda Lyons to map across the HWB priorities to feed into the strategy and that the intention was to take a bottom up approach to the strategy development.
- M Powls provided reassurance that there would be no break in continuity when the CCG ceased at the end of June. The new statutory organisation would commence on 1 July 2022 and changes would be put in place over time.
- M Powls advised that an interim Director of Communications had been appointed and was working on a Communications and Engagement plan. M Powls agreed that it was vital to communicate with internal staff, external partners and the residents of Buckinghamshire and accepted the offer of help from the five Healthwatch teams. A communication regarding the plan could be provided; M Powls agreed to follow up with J Baker.

Action: M Powls

- The Chairman advised that the public website was not easy to navigate; M Powls agreed to feed back that the HWB felt more work was required on the ICS/ICP website to ensure it was more user friendly and informative.

Action: M Powls

9 Local Government Association (LGA) Workshop and Progress Review

The Chairman explained that a workshop had been held in March 2022, assisted by the Local Government Association (LGA) to look at the priorities within the Joint Health and Wellbeing Strategy under the strategy’s three themes; Start Well, Live Well, Age Well and the impact the reconfiguration of the ICS would have on the residents of Buckinghamshire.

Neil Macdonald, CEO, BHT, stated that he appreciated the simplicity of the Strategy and wanted to see the key priorities being achieved by working together. It was an opportunity, with the growing strength of Place, to be able to link the HWB Strategy across multiple place based initiatives.

The Pledge

The Chairman advised that one of the outcomes of the workshop was an agreement to make a ‘pledge’ to the Buckinghamshire residents. Following discussion, it was suggested the following changes be made to the pledge along the lines of:

- The third point to be changed to ‘We will put **everyone** at the heart of our services’.
- The fourth point to be changed to ‘We will ask for ideas when designing initiatives to improve your health’.

The following key points were raised in discussion:

- The biggest challenge was to reduce the health inequality gap and this metric should be built into every initiative.
- Healthwatch Bucks had worked on the inequality issues previously and could support. Jacqueline Boosey, Business Manager, Health and Wellbeing, to follow up.

Action: J Boosey

- It was agreed that wide communication was required to ensure that service leaders and residents were aware of the pledge.

Action: J Boosey

- It was agreed that minor changes be made to the pledge and circulated to the Board.

Action: J Boosey

Priority Areas

Dr J O'Grady, Director of Public Health, referred to the paper and slides in the agenda pack and stated that workshop discussions had been informed by evidence and from previous workshops on Start Well and Age Well priorities.

Dr O'Grady ran through the priorities and example measures listed on page 27 of the agenda pack and highlighted the relevant targets and how Covid-19 had affected residents. These are underpinned by principles to improve health outcomes and to reduce health inequalities especially for those living in more deprived areas and ethnic groups.

The following key points were raised in discussion:

- There should be a preventative approach which should be mindful of accessibility to services, particularly for residents who may find it more difficult to access services and those who may not be willing to access services for various reasons.
- Wider determinants such as housing were key to the delivery of priorities.
- It was agreed that mental health, obesity and smoking were relevant across all of the ages represented in the Strategy.
- Consideration should be given as to whether there was capacity to cope with higher demand when engaging with residents.

Dr O'Grady emphasised that there were already groups and programmes underway with stakeholders which could support several of the workstreams e.g., obesity and cardiovascular disease. It was proposed that Health and wellbeing Board partners lead the remaining workstreams as follows, supported where appropriate by Public Health:

- Maternity – lead BHT
- Early Years – lead BHT/Children's Services
- Mental Health – lead Oxford Mental Health NHS Foundation Trust

- Social Isolation - CCG (until the end of June)
- Implementation of the WHO Age Friendly Communities initiative – Buckinghamshire Council Public Health.

Partner organisations were asked to identify an existing group or new group to deliver the workstreams and to provide a named person to lead the workstreams. Public Health would provide team members to help with the metrics for each of the new groups.

Action: All

Healthwatch Bucks and the VCSE organisations offered to help wherever possible.

It was agreed that there should be a dashboard, to enable partners signing up to the initiatives to be held to account on the data. Dr O’Grady stated that data was available although some data was provided annually. Process indicators and quality assurance would also be required.

Concern was expressed that the Joint Health and Wellbeing Strategy – ‘Happier, Healthier Lives, a plan for Buckinghamshire’ expired in 2024 and that the plan should be refreshed and the end date be extended. This would be fed back to Clare Capjon, Strategic Business and Governance Manager.

Action: J Boosey

Resolved: The Health and Wellbeing Board:

- **Considered** and **approved** the key priorities for the Board under Start Well, Live Well and Age Well as set out in paragraphs 3.22 and 3.23.
- **Considered** and **agreed** draft principles for the Board as set out in paragraph 3.24.
- **Considered** and **agreed** the concept of a Health and Wellbeing Board pledge or charter.

10 Community Board Profiles

The Chairman stated that upon the formation of the unitary council in 2020, 16 Community Boards (CB) were created in Buckinghamshire, which were populated by elected members, community organisations and parish councils to identify priority areas in their location.

Dr O’Grady explained that online profiles, with data covering a range of subjects, and recommendations, were available for each CB. A Public Health Consultant had been assigned to the CBs in the most deprived areas to work on recommendations such as cardiovascular disease which was one of the top HWB priorities. The CB profiles would be updated annually.

The following key points were raised in discussion:

- It was noted that there were significant social isolation issues in rural areas;

Dr O'Grady advised work was being undertaken in this area and a partnership led by public health had developed a social isolation toolkit.

- Helen Mee, Head of Charity Operations, The Clare Foundation, expressed her thanks for the CB profiles as the data was useful for charities when writing proposals.

Resolved: the HWB **noted** the report and **agreed** to utilise the Community Board profiles to assist targeting of local actions and to support the Joint Health and Wellbeing Strategy delivery.

11 Any Other Business

The Chairman raised the following:

- The forward plan had not been included in the agenda pack as the HWB was looking at the Strategy; statutory papers e.g., the Pharmaceutical Needs Assessment (PNA) and Better Care Fund would come to the Board but there was a degree of flexibility for other topics.
- Progress was being made on the actions from previous meetings but there were still some to be completed.
- Engagement Strategy – the HWB would be working on the revised priorities and how to communicate them along with the pledge.
- There will be a feature on the HWB in the June edition of the Bucks residents' newsletter.
- The [Buckinghamshire Pharmaceutical Needs Assessment \(PNA\) 2022 to 2025 consultation](#) had been launched and the closing date was 24 July 2022.

12 Date of next meeting

Thursday 22nd September 2022 at 2.00 pm in the Oculus.

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